

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

Small PHA Plan Update
Annual Plan for Fiscal Year: *2002*

***Vernon Parish Housing
Authority
Leesville, LA***

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: *Vernon Parish Housing Authority*

PHA Number: LA-128

PHA Fiscal Year Beginning: (mm/yyyy) *10/2002*

PHA Plan Contact Information:

Name: Lori Lee Wilson

Phone: 337-537-0339

TDD:

Email (if available): vphouse1@worldnetla.net

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting:
(select all that apply)

- Main administrative office of the PHA
- PHA development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- Main administrative office of the local, county or State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

PHA Programs Administered:

Public Housing and Section 8 Section 8 Only Public Housing Only

Annual PHA Plan**Fiscal Year 2002**

[24 CFR Part 903.7]

i. Table of Contents

Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

	<u>Contents</u>	<u>Page #</u>
Annual Plan		
i. Executive Summary (optional)		1
ii. Annual Plan Information		1
iii. Table of Contents		1
1. Description of Policy and Program Changes for the Upcoming Fiscal Year		1
2. Capital Improvement Needs		2
3. Demolition and Disposition		2
4. Homeownership: Voucher Homeownership Program		3
5. Crime and Safety: PHDEP Plan		4
6. Other Information:		
A. Resident Advisory Board Consultation Process		4
B. Statement of Consistency with Consolidated Plan		4
C. Criteria for Substantial Deviations and Significant Amendments		5
Attachments		
Attachment A : Supporting Documents Available for Review	6	
Attachment <i>B</i> : Capital Fund Program Annual Statement		10
Attachment <i>C</i> : Capital Fund Program 5 Year Action Plan		15
Attachment __ : Capital Fund Program Replacement Housing Factor Annual Statement		
Attachment __ : Public Housing Drug Elimination Program (PHDEP) Plan		
Attachment <i>D</i> : Resident Membership on PHA Board or Governing Body		27
Attachment <i>E</i> : Membership of Resident Advisory Board or Boards		28
Attachment __ : Comments of Resident Advisory Board or Boards & Explanation of PHA Response (must be attached if not included in PHA Plan text)		
Other (List below, providing each attachment name)		
<i>Attachment F: Progress Report</i>		28
<i>Attachment G: Deconcentration</i>		29
<i>Attachment H: Voluntary Conversion from Public Housing Stock; Required Initial Assessment</i>	30	
<i>Attachment I: Follow-Up Plan for Resident Survey</i>		31
<i>Attachment J: Performance and Evaluation Report for Capital Fund Program</i>	33	

ii. Executive Summary *NOT REQUIRED*

[24 CFR Part 903.7 9 (r)]

At PHA option, provide a brief overview of the information in the Annual Plan

1. Summary of Policy or Program Changes for the Upcoming Year

In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other sections of this Update.

There are no changes in policies or programs administered by the Vernon Parish Housing Authority.

2. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Yes No: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) Capital Fund Program grant for the upcoming year? *\$ 131,061.00*

C. Yes No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.

D. Capital Fund Program Grant Submissions

(1) Capital Fund Program 5-Year Action Plan

The Capital Fund Program 5-Year Action Plan is provided as Attachment *C*

(2) Capital Fund Program Annual Statement

The Capital Fund Program Annual Statement is provided as Attachment *B*

3. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If "No", skip to next component ; if "yes", complete one activity description for each development.)

2. Activity Description

Demolition/Disposition Activity Description (Not including Activities Associated with HOPE VI or Conversion Activities)
1a. Development name:
1b. Development (project) number:

2. Activity type: Demolition Disposition
3. Application status (select one) Approved Submitted, pending approval Planned application
4. Date application approved, submitted, or planned for submission: (DD/MM/YY)
5. Number of units affected:
6. Coverage of action (select one) Part of the development Total development
7. Relocation resources (select all that apply) Section 8 for units Public housing for units Preference for admission to other public housing or section 8 Other housing for units (describe below)
8. Timeline for activity: a. Actual or projected start date of activity: b. Actual or projected start date of relocation activities: c. Projected end date of activity:

4. Voucher Homeownership Program

[24 CFR Part 903.7 9 (k)]

A. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to next component; if “yes”, describe each program using the table below (copy and complete questions for each program identified.)

B. Capacity of the PHA to Administer a Section 8 Homeownership Program

The PHA has demonstrated its capacity to administer the program by (select all that apply):

Establishing a minimum homeowner downpayment requirement of at least 3 percent and requiring that at least 1 percent of the downpayment comes from the family’s resources

Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards

Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

5. Safety and Crime Prevention: PHDEP Plan

NOT APPLICABLE

[24 CFR Part 903.7 (m)]

Exemptions Section 8 Only PHAs may skip to the next component PHAs eligible for PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

A. Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA’s estimated or actual (if known) PHDEP grant for the upcoming year? \$ _____

C. Yes No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.

D. Yes No: The PHDEP Plan is attached at Attachment _____

6. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board (RAB) Recommendations and PHA Response

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are Attached at Attachment (File name)
3. In what manner did the PHA address those comments? (select all that apply)
 - The PHA changed portions of the PHA Plan in response to comments
 - A list of these changes is included
 - Yes No: below or
 - Yes No: at the end of the RAB Comments in Attachment _____.
 - Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the at the end of the RAB Comments in Attachment _____.
 - Other: (list below)

B. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here)
State of Louisiana
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
 - The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
 - The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
 - The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
 - Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)
 - Other: (list below)
3. PHA Requests for support from the Consolidated Plan Agency
 - Yes No: Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:
4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)
The PHA will continue to strive to meet the needs of the very low and low income families in its jurisdiction consistent with the needs addressed in the Consolidated Plan.

C. Criteria for Substantial Deviation and Significant Amendments

2. Amendment and Deviation Definitions

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

Substantial Deviation from the 5-year Plan:

- ✓ *Any change to Mission Statement such as:*
 - 50% deletion from or addition to the goals and objectives as a whole.*
 - 50% or more decrease in the quantifiable measurement of any individual goal or objective*

Significant Amendment or Modification to the Annual Plan:

- ✓ *50% variance in the funds projected in the Capital Fund Program Annual Statement*
- ✓ *Any increase or decrease over 50% in the funds projected in the Financial Resource Statement and/or the Capital Fund Program Annual Statement*
- ✓ *Any change in a policy or procedure that requires a regulatory 30-day posting*
- ✓ *Any submission to HUD that requires a separate notification to residents, such as HOPE VI, Public Housing Conversion, Demolition/Disposition, Designated Housing or Homeownership Programs*
- ✓ *Any change inconsistent with the local, approved Consolidated Plan*

Attachment A

Supporting Documents Available for Review

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
<i>X</i>	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
<i>X</i>	State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update)	5 Year and Annual Plans
<i>X</i>	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
<i>X</i>	Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
<i>X</i>	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources

X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Any policy governing occupancy of Police Officers in Public Housing check here if included in the public housing A&O Policy	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Results of latest binding Public Housing Assessment System (PHAS) Assessment	Annual Plan: Management and Operations
X	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
X	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
N/A	Any required policies governing any Section 8 special housing types check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year	Annual Plan: Capital Needs
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants	Annual Plan: Capital Needs
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing	Annual Plan: Capital Needs
N/A	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing § 504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH 99-52 (HA).	Annual Plan: Capital Needs

N/A	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
N/A	Policies governing any Section 8 Homeownership program (section _____ of the Section 8 Administrative Plan)	Annual Plan: Homeownership
N/A	Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies	Annual Plan: Community Service & Self-Sufficiency
N/A	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
N/A	Section 3 documentation required by 24 CFR Part 135, Subpart E	Annual Plan: Community Service & Self-Sufficiency
N/A	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
N/A	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report	Annual Plan: Safety and Crime Prevention
N/A	PHDEP-related documentation: <ul style="list-style-type: none"> · Baseline law enforcement services for public housing developments assisted under the PHDEP plan; · Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15); · Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities; · Coordination with other law enforcement efforts; · Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and · All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan. 	Annual Plan: Safety and Crime Prevention
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G) check here if included in the public housing A & O Policy	Pet Policy

<i>X</i>	The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
<i>N/A</i>	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
<i>X</i>	Other supporting documents (optional) <i>Income Analysis of Public Housing Covered Developments for Deconcentration of Poverty and Income Mixing</i>	(specify as needed)

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: <i>Vernon Parish Housing Authority</i>		Grant Type and Number Capital Fund Program Grant No: <i>LA48P12850102</i> Replacement Housing Factor Grant No:		Federal FY of Grant: <i>2002</i>	
Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)					
Performance and Evaluation Report for Period Ending:		Final Performance and Evaluation Report			
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	<i>\$20,000.00</i>			
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	<i>\$7,000.00</i>			
8	1440 Site Acquisition				
9	1450 Site Improvement	<i>\$10,000.00</i>			
10	1460 Dwelling Structures	<i>\$94,061.00</i>			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	<i>\$131,061.00</i>			

22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security– Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

[illegible]

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part III: Implementation Schedule

[illegible]

Capital Fund Program 5-Year Action Plan

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Capital Fund Program Five-Year Action Plan

Part I: Summary

PHA Name: <i>Vernon Parish Housing Authority</i>		Original 5-Year Plan Revision No:			
Development Number/Name/HA- Wide	Year 1	Work Statement for Year 2 FFY Grant: <i>2003</i> PHA FY: <i>2003</i>	Work Statement for Year 3 FFY Grant: <i>2004</i> PHA FY: <i>2004</i>	Work Statement for Year 4 FFY Grant: <i>2005</i> PHA FY: <i>2005</i>	Work Statement for Year 5 FFY Grant: <i>2006</i> PHA FY: <i>2006</i>
	Annual Statement	<i>\$131,061.00</i>	<i>\$131,061.00</i>	<i>\$131,061.00</i>	<i>\$131,061.00</i>
<i>PHA WIDE</i>					
CFP Funds Listed for 5-year planning	<i>\$131,061.00</i>	<i>\$131,061.00</i>	<i>\$131,061.00</i>	<i>\$131,061.00</i>	<i>\$131,061.00</i>
Replacement Housing Factor Funds					

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year: 2 FFY Grant: 2003 PHA FY: 2003			Activities for Year: 3 FFY Grant: 2004 PHA FY: 2004		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	PHA Wide	Operations	\$26,212.00	PHA Wide	Operations	\$23,500.00
Annual		Fees and Costs	\$6,553.05		Fees and Costs	\$6,553.05
Statement		Install vanities in bathrooms at 002	\$35,000.00		Relocate dumpsters at 002	\$10,000.00
		Ranges/ Refrigerators	\$14,000.00		Remove and replace roof decking and shingles at 50 units	\$45,295.00
		Maintenance Equipment	\$5,000.00		Rework stairwells at 002	\$10,000.00
		Install showers in bathrooms at 002	\$44,295.95		Erosion / Grounds work / Install speed bumps at 002	\$35,712.95
Total CFP Estimated Cost			\$131,061.00			\$131,061.00

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year: <i>4</i> FFY Grant: <i>2005</i> PHA FY: <i>2005</i>			Activities for Year: <i>5</i> FFY Grant: <i>2006</i> PHA FY: <i>2006</i>		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
<i>PHA Wide</i>	<i>Operations</i>	<i>\$26,795.00</i>	<i>PHA Wide</i>	<i>Operations</i>	<i>\$26,212.20</i>
	<i>Ranges/ Refrigerators at 003</i>	<i>\$8,000.00</i>		<i>Replace 16 roofs at 003</i>	<i>\$20,000.00</i>
	<i>Training/ Computer Upgrades</i>	<i>\$6,000.00</i>		<i>Security Screens at 002</i>	<i>\$20,000.00</i>
	<i>Replace kitchen counters and sinks in 50 units</i>	<i>\$90,266.00</i>		<i>Install ceiling fans @ 66 units</i>	<i>\$20,000.00</i>
				<i>New playground equipment</i>	<i>\$24,848.80</i>
Total CFP Estimated Cost		<i>\$131,061.00</i>			<i>\$131,061.00</i>

PHA Public Housing Drug Elimination Program Plan **NOT APPLICABLE**

Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

Section 1: General Information/History

A. Amount of PHDEP Grant \$ _____

B. Eligibility type (Indicate with an “x”) N1 _____ N2 _____ R _____

C. FFY in which funding is requested _____

D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area. Unit count information should be consistent with that available in PIC.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)

F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an “x” to indicate the length of program by # of months. For “Other”, identify the # of months).

12 Months_____ 18 Months_____ 24 Months_____

G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. The Fund Balances should reflect the balance as of Date of Submission of the PHDEP Plan. The Grant Term End Date should include any HUD-approved extensions or waivers. For grant extensions received, place “GE” in column or “W” for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Grant Start Date	Grant Term End Date
FY 1995						
FY 1996						
FY 1997						
FY1998						
FY 1999						

Section 2: PHDEP Plan Goals and Budget

A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

FFY _____ PHDEP Budget Summary	
Original statement	
Revised statement dated:	
Budget Line Item	Total Funding
9110 – Reimbursement of Law Enforcement	
9115 - Special Initiative	
9116 - Gun Buyback TA Match	
9120 - Security Personnel	
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	
9160 - Drug Prevention	
9170 - Drug Intervention	
9180 - Drug Treatment	
9190 - Other Program Costs	
TOTAL PHDEP FUNDING	

C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

9110 – Reimbursement of Law Enforcement		Total PHDEP Funding: \$
Goal(s)		
Objectives		

Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDE P Funding	Other Funding (Amount/ Source)	Performance Indicators
1.							
2.							
3.							

9115 - Special Initiative					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount/ Source)	Performance Indicators
1.							
2.							
3.							

9116 - Gun Buyback TA Match					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDep Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9120 - Security Personnel					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDep Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9130 – Employment of Investigators					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDep Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9140 – Voluntary Tenant Patrol					Total PHDEP Funding: \$		
---------------------------------------	--	--	--	--	--------------------------------	--	--

Goal(s)	
Objectives	

Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9150 - Physical Improvements					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDep Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9160 - Drug Prevention					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDep Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9170 - Drug Intervention					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDep Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9180 - Drug Treatment					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Person s Served	Target Population	Start Date	Expected Complete Date	PHEDep Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9190 - Other Program Costs				Total PHDEP Funds: \$			
Goal(s)							
Objectives							

Proposed Activities	# of Person s Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

Required Attachment *D*: Resident Member on the PHA Governing Board

1. Yes No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)
- C. Name of resident member(s) on the governing board: *Sharmeen Gassoway Collins*
- D. How was the resident board member selected: (select one)?
 Elected
 Appointed
- C. The term of appointment is (include the date term expires): *June 1, 2001 – Sept. 13, 2004*
2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?
 the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis
 the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.
 Other (explain):
- B. Date of next term expiration of a governing board member: *09/13/03*
- E. Name and title of appointing official(s) for governing board (indicate appointing official for the next position): *Lola Tilles, Board Chairman*

Required Attachment E: Membership of the Resident Advisory Board or Boards

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

All Vernon Parish Housing Authority Residents have been appointed to the Resident Advisory Board due to lack of voluntary participation.

Required Attachment F: Progress Report

The VPHA applied for and received 8 additional Section 8 vouchers in 2001 to increase the availability of decent, safe and affordable housing. The VPHA has also tried to reduce the public housing vacancies by advertising and offering “first months rent free” to qualified applicants.

The VPHA has been successful in deconcentrating poverty by bringing in higher income households to live in our development.

The VPHA ensures that all individuals have access to assisted housing, regardless of race, color, religion, national origin, sex, familial status and disability. The VPHA also ensures we provide a suitable living environment for all individuals.

Attachment G: Deconcentration**Component 3. (6) Deconcentration and Income Mixing**

a. Yes No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question.

b. Yes No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

If yes, list these developments as follows:

Deconcentration Policy for Covered Developments			
Development Name:	Number of Units	Explanation (if any) [see step 4 at §903.2(c)(1)(iv)]	Deconcentration policy (if no explanation) [see step 5 at §903.2(c)(1)(v)]

Attachment H: Voluntary Conversion from Public Housing Stock; Required Initial Assessment

Component 10(B): Voluntary Conversion Initial Assessment

- a.) How many of the PHA's developments are subject to the Required Initial Assessments? 2
- b.) How many of the PHA's developments are not subject to the Required Initial Assessments based on exemptions (e.g., elderly and/or disabled developments not general occupancy projects)? 0
- c.) How many Assessments were conducted for the PHA's covered developments? 2
- d.) Identify PHA developments that may be appropriate for conversion based on the Required Initial Assessments:

<i>DEVELOPMENT NAME</i>	<i>NUMBER OF UNITS</i>

- e.) If the PHA has not completed the Required Initial Assessments, describe the status of these assessments:

The Vernon Parish Housing Authority has reviewed its covered developments and determined that conversion is not a feasible activity at this time.

Attachment I: Follow-Up Plan to Resident Survey

The Vernon Parish Housing Authority received scores less than satisfactory in some areas of the Resident Assessment and therefore is including a follow-up plan to address those areas.

Neighborhood Appearance:

Upkeep of Parking Areas: The VPHA has started a Youth Trash Training which includes Trash Pick Up Days Development Wide. The VPHA has hired residents to help with trash control, purchased trash cans that have been placed in the playground areas, and have employee's pick up trash daily. All these tasks have been accomplished with minimal expense from the VPHA Operations.

Noise in Development: The VPHA Executive Director has started coming into the development in the evenings and weekends to enforce noise control portion of the lease, the noise ordinance is also enforced during the daytime hours. This subject is also emphasized during the monthly tenant meetings.

Vacant Units: The Vernon Parish Housing Authority strives to maintain an acceptable unit turnaround time. Units are re- leased as quickly as maintenance, repair and cleaning can be completed upon a tenant vacating the unit.

Safety:

Bad Lighting: The Vernon Parish Housing Authority Executive Director has taken inventory of all lights owned by the power company and has contacted them in regards to lights that are no longer working. The power company repaired all lights the week of May 27, 2002. Lights owned by the VPHA that were no longer in working order have all been repaired by the VPHA electrician.

Crime In Development (Resident Screening): The VPHA has obtained an ORI number from the FBI to start doing not only local police checks, but nationwide check via the NCIC system.

Crime Prevention Programs: The Vernon Parish Housing Authority Executive Director has contacted the Vernon Parish Sheriff Department regarding implementing a Neighborhood Watch Program. The Vernon Parish Sheriff's Department attended the tenant meeting on June 27th to begin this process.

Communication:

Information on Maintenance and Repair: This topic is discussed at the monthly tenant meetings and is also explained in detail when a tenant moves in and at inspections.

Information on Meeting and Events: Notices and reminders of all tenant meetings, youth meeting and activities days, etc., are mailed to all tenants. Flyers are also posted in the office area and tenants are verbally reminded of upcoming events when they visit the office.

Do you Think Management is Supportive of your Resident / Tenant Organization: Until recently there was no such resident or tenant organization. In May 2002 the Vernon Parish Housing Authority started holding monthly tenant meetings. This action should remedy the less than satisfactory score in this area.

*The Vernon Parish Housing Authority feels that it has taken all the necessary steps to address concerns resulting **from the Resident Survey, and at a minimal cost to the agency.***

Attachment J: Performa

nce and Evaluation Report for 2000 & 2001 Capital Fund Program		
Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund P		
rogram Replacement Housing Factor (CFP/CFPRHF) Part I: Summary	PHA Name: Vernon Parish Housing <i>Authority</i>	<i>Grant</i> Type and Number Capital Fund Program Grant No:LA48P12 850100 Replacement Housing
Factor Grant of: formtext Federal FY of Grant 2000		
form chee kbox Orig inal Ann ual State ment o rmc heck box Rese rve for Disa sters / Em erge ncies ormc heck box Revi sed Ann ul Stat eme nt (revi sion no: form		

text
)

FOR
M

CHE
CKB
OX

Perf
orm
ance
and
Evl
atio
n
Rep
ort
for
Peri
od
Endi
ng:

03/3
1/20
02

form
chec
kbox
Fina
l

Perf
orm
ance
and
Eval
uati
on

Report

Line No.	Summary by Development Account	Total Estimated Cost	Total Actual Cost		
	Original	Revised	Obligated	Expended	
1	Total non-CFP Funds				
2		1406 Operations	\$30,290.00		\$30,290.00
\$30,290.00	3	1408 Management Improvements	\$2,760.00		\$2,760.00
\$2,760.00	4	1410 Administration	\$4,476.00		\$4,476.00
\$4,476.00		5	1411 Audit		
			6	1415 Liquidated Damages	
			7	1430 Fees and Costs	
				\$7,386.59	
\$7,386.59	\$7,386.59		8	1440 Site Acquisition	
			9	1450 Site Improvement	
\$10,581.00	\$10,581.00		10	1460 Dwelling Structures	
				\$10,750.00	
\$8,470.00	\$8,470.00		11	1465.1 Dwelling Equipment—Nonexp	
\$0.00	\$0.00			endable\$13,200.00	
\$56,527.69	\$56,527.69		12	1470 Nondwelling Structures	
				\$56,527.29	
			13	1475 Nondwelling Equipment	
				\$2,569.12	

\$ <i>0.00</i>	\$0.00		14	1485 Demolition	
			15	1490 <i>Re</i> placement Reserve	
			16	1492 <i>M</i> oving to Work Demonstration	
			<i>17</i>	1495.1 Relocation Costs	
			18	1499 Deve <i>lop</i> ment Activities	
			<i>19</i>	<i>1501</i> Collateralization or Debt Service	
			20	1502 <i>Contingency</i>	
			<i>21</i>	<i>Amount of Annual Grant:</i> (sum of lines 2 – 20)\$138,540.00	
\$120,490.88	\$120,490.88		22	Amount of line 21 Related to LBP Activities	
			23	Amount of line 21 Related to Section 504 compliance	
			24	Amount of line 21 Related to Security – Soft Costs	

25 Amount of Line 21 Related to Security – Hard Costs 26 Am

ount of line 21 Related to Energy Conservation Measures

					Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Rep Placement Housing Factor (C <i>FP/CFPRHF)</i> <i>Part II: Supporting Pages</i> PHA Name: Vernon Parish Housing Authority Grant Type and Number Capital Fund Program Grant No LA48P12 850100 Replacement Housing				
g Factor Grant No: formtext Federal FY of Grant: 2000		Development Number Name/HA-Wi de Activities	General Description of Major Work Categories	Dev. Acct No.	Qu				
<i>ntity</i> Total Estimated Cost	Total Actual Cost								
Status of Work	<i>PHA-Wide</i>			<i>Original</i>	<i>Revised</i>	<i>Funds Obligated</i>	<i>Funds Expended</i>		
		<i>Operat ions</i>	<i>1460</i>		<i>\$30,290.00</i>		<i>\$30,290.00</i>	<i>\$30,290.00</i>	<i>Completed</i>
		<i>Manag ement Impro vemen ts, Comp uter Upgra des, trainin g</i>	<i>1408</i>		<i>\$2,760.00</i>		<i>\$2,760.00</i>	<i>\$2,760.00</i>	<i>Completed</i>
		<i>Biddin g and Advert ising</i>	<i>1410</i>		<i>\$4,476.00</i>		<i>\$4,476.00</i>	<i>\$4,476.00</i>	<i>Completed</i>
		<i>Fees and Costs</i>	<i>1430</i>		<i>\$7,386.59</i>		<i>\$7,386.59</i>	<i>\$7,386.59</i>	<i>Completed</i>

		Construct mainte nance buildin g	1470			\$56,527.29		\$56,527.29	\$56,527.29 Completed
		Rewor k 7 floors at 2 story units and refinis h stairwe lls	1460			\$10,750.00		\$8,470.00	\$8,470.00In Progress
		L andsca ping	1450			\$10,581.00		\$10,581.00	\$10,581.00 Completed
		Replac e 25 stoves and 20 refrige rators	1465 .1			\$13,200.00		\$0.00	\$0.00In Progress
		Purcha se riding lawnm ower, cordle ss drill and ta blesaw	1475			\$2,500.00		\$0.00	\$0.00
In									

Prog

Schedule

All Fund Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)	Reasons for Revised T <i>arget Dates</i>			<i>Original</i>	<i>Revised</i>	ActualOriginal
Revised	Actual			PHA Wide	12/2001		
12/2002							

					<p>Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund P</p> <p>rogram Replacement <i>Housing Factor</i> (CFP/CFPRHF) Part I: Summary</p>
--	--	--	--	--	---

	PHA Name: Vernon Parish Housing <i>Authority</i>	<i>Grant</i> Type and Number Capital Fund Program Grant No LA48P12850101 Replacement <i>Housing</i> Factor Grant o: formtext	Federal FY of Grant 2001		formcheckbox Original Annual Statement frmcheckbox Reserve for Disasters/ Emergencies FORMCHECKBX Revised Annual Statement (revision no: 1) FORMCHECKBOX Performance and Evluation Report for Period Ending: 03/31/20 02 formcheckbox Final Performance and Evaluation Report
Line No.	Summary by Development Account	Total Estimated Cost	Total Actual Cost		
Original	Revised	<i>Obligated</i>	<i>Expended</i>		<i>Total non-CFP Funds</i>
					21406 Operations
\$35,795.00	\$35,795.00	\$35,795.00	\$35,795.00		31408 Management <i>Imp</i> rovements
					41410 <i>Admin</i> istration
					51411 <i>Audit</i>
					61415 <i>Liquidated</i> Damages
					71430 <i>Fees</i> and Costs
\$7,000.00	\$7,500.00				81440 <i>Site</i> Acquisition
					91450 <i>Site Improvement</i>

15 000. 00	\$0.00				101460 Dwelling Structures
\$75, 000. 00	\$87,500.00				111465.1 Dwelling Equipment—Nonexp endable
					121470 Nondwelling Structures
0 0	\$10,000.00				131475 Nondwelling Equipment
\$8,0 00. 00	0 .00				141485 Demolition
					151490 Replacement Reserve
					161492 Moving to Work Demonstration
					171495.1 Relocation Costs
					181499 Development Activities
					191501 Collateralization or Debt Service

20 1502 Contingency 21 Amount of Annual Grant: (sum of lines 2 – 20) \$140,795.00 \$140,795.00 \$35,795.00 \$35,795.00 22 Amount of line 21 Related to LBP Activities
23 Amount of line 21 Related to Section 504 compliance 24 Amount of line 21 Related to Security – Soft Costs 25 Amount of Line 21 Related to Security – Hard Costs 26 Am

ount of line 21 Related to Energy Conservation Measures
--

						Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Rep Placement Housing Factor (C <i>FP/CFPRHF</i>) <i>Part II: Supporting Pages</i> PHA Name: Vernon Parish Housing Authority Grant Type and Number Capital Fund Program Grant No: LA48P128 50101 Replacement Housing			
g Factor Grant No: formtext Federal FY of Grant: 2001		Development Number Name/HA-Wi de Activities	General Description of Major Work Categories	Dev. Acct No.					
QuantityTotal Estimated Cost	Total Actual Cost	Status							
<i>of Work</i>				<i>Original</i>	<i>Revised</i>	<i>Funds Obligated</i>	<i>Funds Expended</i>		
	<i>PHA Wide</i>	<i>Opera tions</i>	<i>1406</i>		<i>\$35,795.00</i>	<i>\$35,795.00</i>	<i>\$35,795.00</i>	<i>\$35,795.00</i>	<i>Completed</i>
		<i>Fees and C osts</i>	<i>1430</i>		<i>\$7,000.00</i>	<i>\$7,500.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	
			<i>Lands capin g</i>	<i>1450</i>		<i>\$15,000.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	
<i>\$0.00</i>				<i>Install Security Screens at 002</i>	<i>1460</i>	<i>\$40,000.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	
<i>\$0.00</i>				<i>Install vanities in bathrooms at 002</i>	<i>1460</i>	<i>\$35,000.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	
<i>\$0.00</i>				<i>Maintenance Equipment</i>	<i>1475</i>	<i>\$8,000.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	
<i>\$0.00</i>				<i>A/C units at 002</i>	<i>1460</i>	<i>\$0.00</i>	<i>\$87,500.00</i>	<i>\$0.00</i>	
<i>\$0.00</i>	<i>In Progress</i>			<i>Bus Sheds</i>	<i>1470</i>		<i>\$0.00</i>	<i>\$10,000.00</i>	
\$0.00	\$0.00	In Progr ess							

[illegible]

Grant Type and Number Capital Fund Progra No: LA48P12850101 Replacement Housing Factor No: formtext	Federal FY of Grant: 2001		Developm ent Number Name/HA -Wide Activities	All Fund Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)	Reasons for Revised T <i>arget Dates</i>	
<i>Original</i>	<i>Revised</i>	Actual	Original	Revised	Actual		PHA Wide
09/2003			09/2004				